

## Lab Security

Offices and labs have valuables, equipment, and even chemicals which are all inviting targets for theft. We have a good card access system, but additional important safety precautions need to be taken.

1. After hours, if you see someone in the building who does not seem to belong here (for example, wandering the halls or testing doors), call campus police immediately (4-2121).
2. Do not prop open the entryway doors after hours, or provide access to anyone you do not know personally. Any non-employee with a legitimate reason to be here (for example, the spouse of a student) can get an ID card if needed.

If you see someone enter the building after hours without swiping a card, call campus police immediately.

3. Do not play police officer! It is not your job to confront suspicious people in the building.
4. Recognize that nothing would stop a determined thief from getting in - most labs and offices have a glass panel next to the door which could be broken. So don't leave purses or valuables in sight, particularly overnight or on weekends.